

# POINT... CLICK... REGISTER!

THE WAIT IS OVER

## ***Get ready for online registration!***

Once you create your profile and confirm your residency, you will be ready to register for classes, activities and programs.

Below you will find step by step instructions to create your profile.



- Go to <https://register.capturepoint.com/MiamiBeach> & Click on "Create Your Account Now".
- Fill out all areas in red and select "Continue". Please be sure to use an adult's information when creating the account. You will add your children later.
- Please read and accept Capturepoint's Privacy Policy.
- Click on "Register Now" and follow all instructions including verifying e-mail preferences.
- When you get to the "Select Participants" page, please hit the "Add Child" or "Add Adult" button to add the additional members to your account. When done, select the individuals in the list you are currently registering and hit continue.
- Enter "Birth date, School and Gender" if applicable.
- Select a type of Membership "Resident" or "Non-Resident" and continue the registration.
- Once you have selected "Finish" you will be redirected to the home screen, where you can update your profile and view/pay balances. If you would like a confirmation of your membership registration select "view current registrations form submissions" and select the receipt hyperlink to view or print your receipt.
- ***Please note that creating a profile does not mean that you are registered in any classes/programs. You will need to bring proof of residency to one of our sites (Scott Rakow Youth Center, North Shore Park Youth Center or Flamingo Park) before the registration process is complete.***
- Once residency is verified we will issue you a picture ID card.

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